

## Expectations for ACLU of NH Board Members

- Attend bi-monthly board meetings.
- Come to board meetings prepared having read the materials.
- Be informed about the organization's mission and programs.
- Make an annual donation at an amount significant to you.
- Serve on a board committee (discussed w/ Board Chair).
- Serve as an ambassador for the organization with your networks.

For More Information See NH DOJ Charitable Trust Division's [GUIDEBOOK FOR NH CHARITABLE ORGANIZATIONS](#).

## Roles of the ACLU of NH Board

1. **Approve strategic plans for the organization**, determining the overall organizational mission, vision and goals, and keeping them in clear focus. Be sure the various areas of the organization are functioning in harmony with the mission.
2. **Ensure the organization's legal and ethical responsibilities are fulfilled**. Exercise sound moral judgment. Nonprofit corporate law establishes specific standards of conduct for nonprofit board members. These duties are the legal standards which guide all actions taken by the Board of Directors and include the Duty of Care, Duty of Loyalty and Duty of Obedience.
3. **Accept responsibility for securing and managing adequate financial resources**. Approve the annual budget and ensure that the organization's strategic priorities are adequately reflected in that budget.
4. **Hire the Executive Director and set the condition of his/her/their employment**. Appraise on a regular basis (at least annually-with full board approval of the final evaluation).
5. **Work closely and personally with the Executive Director**. Interact *through the Executive Director with the staff* as needed to oversee the effectiveness of the organization's programs.
6. **Enhance the public image of the organization** and ensure that the organization is effectively integrated with and relating to its various publics and constituencies.
7. **Oversee and evaluate the program of the organization**. Ensure the Strategic Plan includes long-term strategies and goals. Review the plan annually and revise the plan as needed as challenges and opportunities change. Working with the Executive Director, ensure that overall objectives are being achieved in an effective manner.
8. **When necessary, serve as arbiter in conflicts between the Executive Director and the staff**, as provided in the Personnel Manual.
9. **On a yearly basis appraise its own performance** and analyze its composition for maximal effectiveness. This will include the creation and review of an equity, diversity, inclusion, and belonging plan with measurable goals.