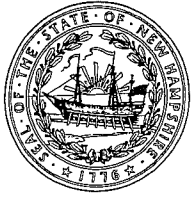


# **Exhibit C**



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
NEW HAMPSHIRE STATE PRISON  
281 NORTH STATE STREET  
CONCORD, NH 03302

William L. Wrenn  
Commissioner

Richard Gerry  
Warden

Intra-Department Memorandum

FROM: Captain J. Masse'  
Parker L. Hancock Building  
SUBJECT: Amendment to PPD 5.26 (Inmate Mail Service)  
TO: All Hancock Staff and Inmates

DATE: 3/28/2015

AT (OFFICE) Hancock rm 3511

PHONE: (603) 271-7036

**Effective May 1<sup>st</sup>, 2015 the following changes to Inmate Mail Service will be in effect:**

- All incoming mail will be on standard stationary or plain standard postcards
- No greeting cards are allowed, regardless of the occasion
- Post cards with any kind of graphic design, picture, or drawing will be denied
- No personal drawings of any kind will be allowed
- Incoming correspondence shall be only written in pencil or ink and will have no drawings, stickers, or other depictions.
- Failure to follow these changes will result in non-delivery of the material in question
- *For inmates assigned to Hancock; material of this kind, already in your possession, shall remain in your possession unless there is an involuntary change in your bed/housing assignment. At that time, a 5-Day Notice will be issued.*